

IPA PCS



RAZOR PAY

User Manual

Created by



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IPA PCS

IPA is an organisation that was conceived and constituted by the Major Ports of India under the Societies Registration act in 1966 with the prime objective of developing and increasing efficiency and productivity in ports and its working environment.

The functioning body of IPA comprises of the Chairman of all Major Ports, which are the local authorities formed by a statute and function under the regulatory control of Ministry of Shipping, Road Transport & Highways, Govt of India.

Port Community System (PCS) is a single window web application, which allows the port community and stakeholders to access the centralized repository to view transactions. The users of this system also can track and trace the cargo or container details. Through this application, they can also avail the real time vessel, finance, transport, cargo, and container status.

Portal

PORTALL is creating a broader digitised ecosystem, enabling transparency of cargo flow to benefit all stakeholders. PORTALL will include warehouse operators, truckers, 3PL companies, & ecommerce logistics companies who will be able to simply latch on to the platform to provide services to end users.

The PORTALL platform is designed to ensure that the stakeholders like lines, freight forwarders, logistics companies and end users, can create and design process flow and user experiences that are unique, to ensure differentiation advantages for them.

Razorpay Introduction

IPA PCS 1x has a payment option for the Payer to pay the Port related charges such as Assessment of charges Vessel/Stevedore, Cargo/Container and Top up PD account through PCS 1x by using RazorPay which is a Payment Gateway Aggregator with NEFT/ RTGS solution.

Getting Started Login

To access the Port Community System, enter the below mentioned URL in the browser:
https://indianpcs.gov.in/IPA_PCS/

Login by entering a valid username, password and mention the correct Captcha.

Upon successful login, the Indian Port Community System's homepage is displayed.

Top Up PD Account

Navigate to **Others** section.

In the Payment menu on the left, click **Top Up PD** and **Top Up PD Account** details is displayed.

Mention the mandatory details (Service Category, PD Account No. Gross Amount, TDS Amount) and click **Continue**.

Indian Port Community System

Others > Payment > Payment > Top Up PD

Trade Cargo Regulatory Clearance Others

Admin Area CFS Activities Terminal Activities ICD Activities Payment Container Booking

Search Menu

Payment

PD Account Balance Details
Daily Transaction Summary
Epayment
Invoice
Pay2Corp Wallet
Pay Order
Refund Order
Verify Payment
Payment Status
Top Up PD
Inland Way Bill Web Services

Upload

Top Up PD Account

Port ID * Kandla Port Trust [INIXY1] Service Category * CONTAINER PD Account No. * PD7645

Gross Amount * 690000 TDS Amount * 6900 Net Amount 683100

Remarks VCN 728193

Continue

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Payments Details page is displayed. Click **Next**.

Indian Port Community System

Others > Payment > Payment > Top Up PD

Trade Cargo Regulatory Clearance Others

Admin Area CFS Activities Terminal Activities ICD Activities Payment Container Booking

Search Menu

Payment

PD Account Balance Details
Daily Transaction Summary
Epayment
Invoice
Pay2Corp Wallet
Pay Order
Refund Order
Verify Payment
Payment Status
Top Up PD
Inland Way Bill Web Services

Upload

Top Up PD Account

Port ID * Kandla Port Trust [INIXY1] Service Category * -- Select -- PD Account No. *

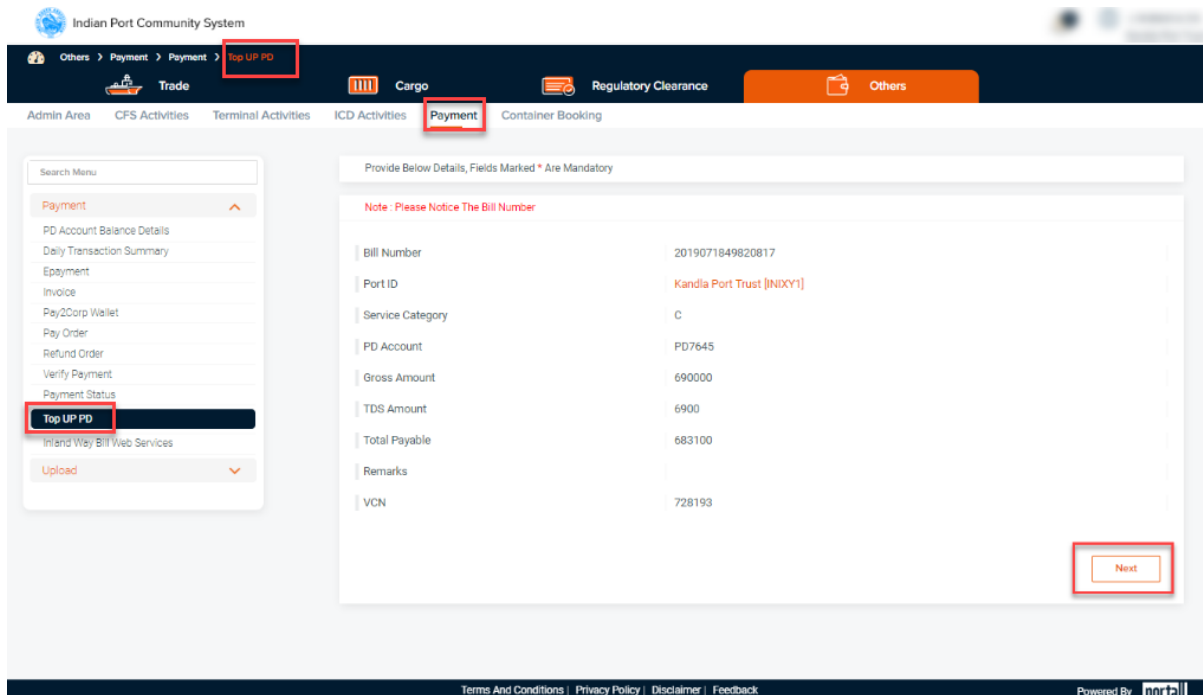
Gross Amount * TDS Amount * Net Amount

Remarks VCN

Continue

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Select the Payment Gateway **Razorpay**. Upon selection of **Razorpay**, **Merchant ID** is auto-populated as per the port. Click **Confirm and** a pop-up message for TDS amount confirmation is displayed “*Are you sure? You want to continue with this TDS amount?*” Click **Ok**. Payment Gateway Check out Page is displayed.

Click Show **Bank Account Details** button.

Auto Virtual Account Number (VAN) is generated from the Payment Gateway.

Click **Copy Details**.

Customer needs to login to their bank where they have opened the account, make payment from NEFT/ RTGS/IMPS using the **VAN** and **IFSC** provided.

The newly payment made will reflect in the Payment Details List of the Payment Status Section. (Refer the Bill Number)

Port shall also get update by checking the transaction details on “**Payment Status**”.

Upon successful transaction from **Razorpay** and details shared for the transactions, PCS 1x Application will generate the PAYSTS file for the respective Port.

Assessment of Charges Vessel/Stevedore

Navigate to **Trade**. Click **Assessment of Charges – Vessel/ Stevedore**.

Submit – **Assessment of Charges – Vessel/ Stevedore**.

Confirmation of **Assessment of Charges – Vessel/ Stevedore**.

Click **Make Payment**.

Indian Port Community System

Dashboard > Trade > EXIM > Vessel Activity > Request For Assessment Of Charges- Stevedoring

Assessment Stevedore Charges Details

Assessment Of Charges Header - Stevedoring

VCN :	Vcn2019060252	Vessel Name :	HPT
IGM No. :		IGM Date :	
Rotation No. :		Rotation Date :	
Expected Berthing Date :	3/30/2019 12:00:00 AM	Service Category :	STEVEDORING
Currency Code For Payment :	INR	Agency Type Qualifier Code :	Account Servicing Financial Institution
Agency Code :	Dfsdf	PD Account No. :	
TDA To Be Deducted (Y/N) :	NO	Applicant's Bank MICR Code :	
Applicant's Bank IFSC (Indian Financial Services Code) :		Applicant's Bank Account No. :	
Trade :	Costal	Payment Mode :	E-Payment

Assessment Of Charges Details - Stevedoring

Category	Type Of Handling	Service Type	Quantity 1	Unit Of Measurement / Unit Quantity Code 1	Action
Export	Vessel Gantry	Bulk	222.00	MT	

Confirmation For Assessment Of Charges Header-Stevedoring

Bill No. :	753850	Assmt Date :	2/28/2019 12:00:00 AM
Valid Date & Time :	2/28/2019 11:00:00 PM	Exchange Rate :	2/28/2019 11:00:00 PM
Importer / Exporter Code :		Gross Total :	4442685.0100
Remission :		Total Service Tax :	799683.30
Education Cess :		Higher Education Cess :	
Other Taxes :		Total Pay (INR) :	5242368.00
Applicable TDS Percent :	0.00	Applicable TDS :	0.00
Net Pay (INR) :	5242368.00	PD Balance :	
Service Category :	STEVEDORING	Port Bank MICR Code :	
Port Bank IFSC Code :		Port Bank Account No. :	

Confirmation For Assessment Of Charges Details-Stevedoring

Type Of Gang	Cargo Type	Service Amount	Rate	Action
		4442685.01	121.130000	

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It will redirect to Payment Details page. Click **Next**.
 Select **Razorpay** as the Payment Gateway.

Dashboard > Trade > EXIM > Vessel Activity > Request For Assessment Of Charges- Stevedoring

Payment Details

Provide Below Details, Fields Marked * Are Mandatory

Select Bank	Payment Confirmation Details
<input type="radio"/> IOB (Indian Overseas Bank) <input type="radio"/> Corporation Bank <input type="radio"/> Bank Of Baroda <input type="radio"/> AXIS Bank <input type="radio"/> ICICI (ICICI Bank) <input type="radio"/> HDFC (HDFC Bank) <input type="radio"/> IDBI (Industrial Development Bank Of India) <input type="radio"/> UNB (Union Bank Of India)	MerchantID *: _____ Billing Date * 19/07/2019 16:17:0 Bill No. _____ Service Category _____ Total Amount (Rs) 0.00 TDS Amount (Rs) 0 Net Amount (Rs) 0.00

Select Payment Gateway

Razorpay(Testing Purpose)
 ICICI PayToCorp

Back Confirm

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Merchant ID is auto-populated as per the port. Click **Confirm and** a pop-up message for TDS amount confirmation is displayed “Are you sure? You want to continue with this TDS amount?” Click **Ok**. Payment Gateway Check out Page is displayed.

Click Show **Bank Account Details** button.

Auto Virtual Account Number (VAN) is generated from the Payment Gateway.

Click **Copy Details**.

Customer needs to login to their bank where they have opened the account, make payment from NEFT/ RTGS/IMPS using the **VAN** and **IFSC** provided.

The newly payment made will reflect in the Payment Details List of the Payment Status Section. (Refer the Bill Number)

Port shall also get update by checking the transaction details on “**Payment Status**”.

Upon successful transaction from **Razorpay** and details shared for the transactions, PCS 1x Application will generate the PAYSTS file for the respective Port.

Assessment of Charges Cargo/Container

Navigate to **Cargo**. Click **Assessment of Charges Cargo/Container**. Submit the Assessment of Charges Cargo/Container, click **Next**.

Confirmation of Assessment of Charges Cargo/Container page is displayed. Click **Make Payment**. It will redirect to Payment Details page. Click **Next**.

Select the Payment Gateway **Razorpay**. Upon selection of **Razorpay**, **Merchant ID** is auto-populated as per the port. Click **Confirm and** a pop-up message for TDS amount confirmation is displayed “Are you sure? You want to continue with this TDS amount?” Click **Ok**. Payment Gateway Check out Page is displayed.

Assessment Of Container Cargo Charges-Header

VCN :	IXY12019071044	Vessel Name :	JAG RANI
IGM No :	2228908	IGM Date :	08/07/2019
Rotation No. :	0	Rotation Date :	
Equipment Status Code (Import/Export Transshipment):	Export/Embarkation (Passenger/Crew)	Current Code For Payment :	INR
IGM Line Number/TP No :		IGM Sub-Line Number	
BL Number :		SB Number :	764
Shipping Bill Date :	10/07/2019	Service Category :	Cargo
Agency Type Qualifier Code:	EX	Agency Code	10064
PD Account No :		Bill To Party Code :	10064
Cargo Trade :	Foreign	TDS To Be Deducted (Y/N) :	Yes
Tonnage On Deck :	0.00	Stamp Duty Recovery :	No
Octroi :	No	Applicant's Bank MICR Code :	
Applicant's Bank IFSC Code (Indian Financial Services Code) :		Applicant's Bank Account Number :	
Payment Mode :	E-Payment	Requested Date And Time :	7/10/2019 12:32:00 PM

Attached Documents

Document Name	Action

Request Cargo Details

Service Type	Quantity 1	Is Charitable Person	Action
Wharfage	1.000	N	

Confirmation For Assessment Cargo Charges Header

VCN :	IXY12019071044	Bill Number :	201907101199
Bill Date :	7/10/2019 12:00:00 AM	Valid Date Time :	7/10/2019 12:00:00 PM
Service Category :	Cargo	Exchange Rate :	0.00
Importer Exporter Code :	E	Gross Total :	1128.0000
Remission :		Port Bank MICR Code :	
Port Bank IFSC Code :		Port Bank Account Number :	
Total Service Tax :	188.00	Education Cess :	0
Higher Education Cess :	0	Other Taxes :	0
Total Pay INR :	1128.00	Applicable TDS Percent :	10.00
PD Balance:		Applicable TDS:	105.00

Confirmation For Assessment Cargo Charges Details

Service Type	Quantity 1	Service Amount	Rate	Action
WH	1.000	188.00	1045.130000	

[Back](#)
[Make Payment](#)
[Print Preview](#)

Click **Show Bank Account Details**. Auto Virtual Account Number (VAN) is generated from the Payment Gateway. Click **Copy Details**.

Customer needs to login to their bank where they have opened the account, make payment from NEFT/ RTGS/IMPS using the **VAN** and **IFSC** provided.

The newly payment made will reflect in the Payment Details List of the Payment Status Section. (Refer the Bill Number)

Port shall also get update by checking the transaction details on **“Payment Status”**.

Upon successful transaction from **Razorpay** and details shared for the transactions, PCS 1x Application will generate the PAYSTS file for the respective Port.

IPA PCS has started Netbanking, UPI and Card payments through Razorpay.

Indian Port Community System
Provide Below Details, Fields Marked * Are Mandatory

Select Bank

Payment Confirmation Details

Net Banking NEFT/RTGS UPI

What Is Net Banking?

Banking, Also Known As Internet Banking, Is An Electronic Payment System That Enables Customers Of A Bank Or Other Financial Institution To Conduct A Range Of Financial Transactions Through The Financial Institutions Website Or App.
Transaction Limit : Transaction From INR 1 To INR 10cr.
Net Banking Timing : 24 Hours

Net Banking Convenience Fee	
HDFC BANK -	RS. 12/-
ICICI, AXIS & KOTAK BANK -	RS. 7/-
SBI & OTHERS -	RS. 8/-

OK Cancel

Back Confirm

Jawaharlal Nehru Port Trust
INJNP1

Select a payment method

- Credit/Debit Card
Visa, Mastercard, Maestro, Rupay
- Netbanking
Pay with Internet Banking Account
- Wallet
Pay using a Wallet (Coming Soon)
- UPI
Pay using BHIM, Tez and other UPI apps
- NEFT / RTGS / IMPS
Pay via Bank account transfer

Amount payable is ₹11.00

Pay using Netbanking

Choose a bank

- State Bank of India
- HDFC Bank
- ICICI Bank
- Axis Bank
- Kotak Mahindra Bank

Other Banks
Select Bank

PAY NOW

Powered by Razorpay

VISA Mastercard



Provide Below Details, Fields Marked * Are Mandatory

Select Bank

- IOB (Indian Overseas Bank)
- Corporation Bank
- Bank Of Baroda
- AXIS Bank
- ICICI (ICICI Bank)
- HDFC (HDFC Bank)
- IDBI (Industrial Development Bank)
- UNB (Union Bank Of India)

Select Payment Gateway

- Razorpay (Testing Purpose)
- ICICI PayToCorp

Net Banking **NEFT/RTGS** UPI

NEFT

National Electronic Funds Transfer (NEFT) Is A Nation-Wide Payment System Facilitating One-To-One Funds Transfer. Under This Scheme, Individuals Can Electronically Transfer Funds From Any Bank Branch To Any Individual Having An Account With Any Other Bank Branch.

Timing : Monday To Saturday(Except 2nd And 4th Saturday) 8:00 AM To 6:30 PM.

RTGS

'RTGS' Stands For Real Time Gross Settlement, Which Can Be Defined As The Continuous (Real-Time) Settlement Of Funds Individually On An Order By Order Basis (Without Netting). 'Real Time' Means The Processing Of Instructions At The Time They Are Received Rather Than At Some Later Time.'Gross Settlement' Means The Settlement Of Funds Transfer Instructions Occurs Individually

Transaction Limit : Rs. 2 Lakh To 10 Lakh.

Timing : Bank Working Hours.

OK

Cancel

Back

Confirm

Jawaharlal Nehru Port Trust

INJNP1

Select a payment method

- Credit/Debit Card**
Visa, Mastercard, Maestro, Rupay
- Netbanking**
Pay with Internet Banking Account
- Wallet**
Pay using a Wallet (Coming Soon)
- UPI**
Pay using BHIM, Tez and other UPI apps
- NEFT / RTGS / IMPS**
Pay via Bank account transfer

Amount payable is

₹11.00

Pay with Credit/Debit Card

Card Number

Expiry Date CW

MM/YY

Cardholder's Name

PAY NOW

Powered by **Razorpay**



Accept, process and disburse digital payments for your business. [Know more.](#)





Provide Below Details, Fields Marked * Are Mandatory

Select Bank

- IOB (Indian Overseas Bank)
- Corporation Bank
- Bank Of Baroda
- AXIS Bank
- ICICI (ICICI Bank)
- HDFC (HDFC Bank)
- IDBI (Industrial Development Bank of India)
- UNB (Union Bank Of India)

Select Payment Gateway

- Razorpay (Testing Purpose)
- ICICI PayToCorp

Payment Confirmation Details

Net Banking NEFT/RTGS **UPI**

What is A Unified Payment Interface (UPI)? A Unified Payment Interface (UPI) is a Smartphone Application Which Allows Users To Transfer Money Between Bank Accounts. It is A Single-Window Mobile Payment System Developed By The National Payments Corporation Of India (NPCI). It Eliminates The Need To Enter Bank Details Or Other Sensitive Information Each Time A Customer Initiates A Transaction.

Transaction Limit : Transaction From INR 1 To INR 1lac.

UPI CONVENIENCE FEE : INR 11/-

NET BANKING TIMINGS : 24 HOURS

OK **Cancel**

Back **Confirm**

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INJNFI

Select a payment method

- Credit/Debit Card
Visa, Mastercard, Maestro, Rupay
- Netbanking
Pay with Internet Banking Account
- Wallet
Pay using a Wallet (Coming Soon)
- UPI
Pay using BHIM, Tez and other UPI apps
- NEFT / RTGS / IMPS
Pay via Bank account transfer

Amount payable is **₹11.00**

Pay using UPI

Enter your VPA

PAY NOW

Powered by **Razorpay**

VISA

Accept, process and disburse digital payments for your business. [Know more.](#)

Razorpay

PCS Support

If you are facing any issues on PCS, send an email to support.ipcs@nic.in.

You can also call us on **011 2436 9125** or the toll-free number **1800 11 5055**.