

Kamarajar Port Limited



**Document For Invite Open Quotation for
“Disposal of Old Newspapers accumulated in the Library
Premises of KPL”**

Tender No.KPL/MS/Lib/2026

Bid submission start on: 13/03/2026 @1000 hrs

Due date for Bid submission on: 02.04.2026 @ 1500hrs

Bid Opening date on:02.04.2026 @ 1530hrs

Notice Inviting Tender**Kamarajar Port Limited Invites Open Quotation from Prospective bidders for “Disposal of Old Newspapers accumulated in the Library Premises of KPL” through Offline Mode (Box Tender).**

The complete tender document can be downloaded from KPL website: https://kamarajarport.in/content/tender_detail_or_obtained_from_KPL_office_during office hours between 10:00 Hrs to 17:00 Hrs from 13.03.2026 to 02.04.2026. The duly filled tender shall be submitted through offline mode (Box tender) on or before the due date and time of submission indicated above.

The tender form complete in all respect and same should reach the office of the Deputy General Manager (Marine services) Kamarajar port limited, Vallur Post, Near NCTPS, Chennai-600120. At mentioned address, in duly sealed envelope superscribed with Invites Open Quotation for “**Disposal of old Newspapers accumulated in the Library of KPL in the Customs building through open Quotation**” up to 02/04/2026 on 1500hrs.

The tender will be opened on 02/04/2026 at 1530hrs office at the **Deputy General Manager (Marine services) Kamarajar port limited, Vallur post, Near NCTPS, Chennai-600120** by a committee in presence of tenderer who may wish to be present or his authorised representative.

The Deputy General Manager (Marine services) Kamarajar port Limited reserves the right to accept or reject any or all the Tenders without assigning any reason. Incomplete & conditional tenders are liable to be rejected.

On Envelop “**Disposal of old Newspapers accumulated in the Library of KPL**” should be clearly written on top of envelope, addressed to The Deputy General Manager (Marine services) Kamarajar port limited, Vallur Post, Near NCTPS, Chennai-600120 and must reach the office up to 02/04/2026 on 03:00 pm. This envelope of bid must contain the following:

- I. Duly filled, signed & stamped tender document on Company’s Letterhead.
- II. Self attested copy of the PAN and GST certificate.
- III. The Price bids (Annexure -A) shall be opened by the committee constituted for the purpose by KPL.
- IV. EMD amount in the form of DD/RGTS/NEFT.

Eligibility Criteria:

Only such bidders, who meet the following conditions, can participate in the tender:

- A)** The bidders must have a valid PAN and GST certificate to participate in the tender and must submit self-attested copy of the same.

(Signature of the Tenderer)

Terms & Conditions:

1. Sealed bids are invited for disposal of Wastepaper (**Disposal of old Newspapers accumulated in the Library of KPL**) on “as is where as is” basis. Bid should be sealed in a cover duly super scribed as Tender for **Disposal of old Newspapers accumulated in the Library of KPL**.
2. The bidders should quote their highest rates based upon the Terms and Conditions forming part of tender document. Order will be placed to the successful bidder (quoting highest rates of purchase) out of the eligible bidders.
3. In case, the date of submission/opening of tenders happens to be holiday, the tenders shall be received/opened on the next working day.
4. The right to accept a bid will rest with the **Deputy General Manager (Marine services) Kamarajar port limited**, who reserve the right to reject any or all the bids without assigning any reason thereof.
5. The quoted rate should be valid for a period of 90 days from the date of submission of Bids.
6. In case, the Contractor fails to comply the terms & conditions, the **Deputy General Manager (Marine services) Kamarajar port limited** may terminate the contract without assigning any reason and is free to dispose of the wastepaper items in such a manner as may be deemed appropriate.
7. The successful bidder will be liable to complete the job of lifting the material from the Library of KPL inside port premises within a period of 7 days of getting the order. If the successful bidder does not start work in time or stops the work midway or leaves the work altogether, his EMD will be forfeited and the KPL shall have the right to cancel the order.
8. It will be responsibility of the contractor to pack the material by his own labourers and the cost towards transportation, packing, loading, unloading & weighment etc. will also be borne by the Contractor himself.
9. Bidders may visit the library premises and inspect the quantity, condition and type of material being sold on any working day on their Own
11. **EMD (Earnest Money Deposit):** The bidder must submit EMD of Rs.2000/- in the form of DD/RGTS/NEFT along with submission of Tender documents. However, the submitted EMD will be adjusted from the amount to be deposited by the H1 bidder. The EMD of unsuccessful bidders will be refunded after issue of work order to the H1 bidder and submission of quoted value/ reserve price.
Any bid not accompanied by EMD shall be rejected by the Authority as Non- responsive.
12. It will be responsibility of the contractor that the wastepaper being lifted from the library accumulated old (newspaper and magazines) will be disposed in an appropriate manner.

(Signature of the Tenderer)

13. The weighing of the material shall be jointly witnessed by a committee constituted or his authorised representative for the purpose and bidder or his authorized representative. All weighing shall be certified by this committee or his authorised representative. The weighing site for this purpose will be jointly decided by the successful bidder and the committee constituted or his authorised representative.
14. The successful bidder shall have to deposit whole amount of the estimated cost of the materials planned to be lifted in one phase in the form of DD/RTGS/NEFT. The DD/RTGS/NEFT should be drawn in favour of the **Kamarajar port limited**, payable at Chennai. In case, the successful bidder does not deposit the requisite money, Earnest Money Deposit shall be forfeited and order shall be cancelled. Each Page of the Tender document should be signed by the tenderer.
15. The bidder's is not permitted to modify /alter clause of this tender document.

I/We have carefully read the above terms & conditions and undertake to abide by the same.

Place:

Date:

Name :

Telephone No.

Address:

(Signature of the Tenderer)

Annexure -A

Invites Open Quotation for “Disposal of old Newspapers accumulated from the library premises of Kamarajar Port”

BILL OF QUANTITIES

S.No.	Description of Work	Quantity	Unit	Unit Rate Rs P (Excl GST)	Amount Rs P (Excl GST)
1	Collecting, Sorting, lifting the old newspapers accumulated from the Kamarajar Port Library premises including, the cost of packing, transportation, loading, unloading, weighment etc. Complete as directed by KPL and as indicated in the tender.				
a	Old Newspaper (Tamil & English)	2009	Kg		
b	Magazine (Tamil, English and Hindi)	314	Kg		
	Total				
	GST				
	Grand Total				

Amount in words**Rupees**.....

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.....Only Excluding GST**Signature of the Contractor (With Seal)****DGM (Marine Services)
Kamarajar Port Limited**

PROFILE OF THE VENDOR

Annexure-I

General Information	
TYPE OF VENDOR	Person / Organisation / Group
Sub-Type of the Vendor	Person: Mr./ Ms./ MrMs./ Artificial Juridical Person Organisation: Company / Firm / Government / Local Authority Group: Association of Persons (AOP) / Body of Individuals (BoI) / Hindu Undivided Family (HUF) / Trust (AOP) / Krish (Trust Krish)
Registered Name of the Vendor	
Type of the Vendor	MSME / MSME (SC) / MSME (ST) / Others
Address of the Registered Office or Head Office	
Mailing Address of the Vendor	
PAN	
GSTN Number	
Phone Number (with STD code)	
Fax Number	
E-mail ID	
Type of Entity	
Date of Establishment	
Name of the Chief Executive	--
Name of Authorized Signatory	
Phone No. and Email ID of the Authorized Signatory	
Name of Contact Person	
Phone No. and Email ID of the Contact Person	
Other details, if necessary	
RTGS / NEFT Details	
Name of the Bank	
Bank (Branch) Postal Address	
Bank Account Number	
Nature of the Account	
RTGS* - Code of the Branch	
NEFT** - Code of the Branch	
MICR Code	

RTGS* - Real Time Gross Settlement", NEFT** - *National Electronic Fund Transfer". These "IFSC" Codes are unique numbers of each Branch - "Indian Financial Service Code'. For some Branches both the codes are the same and some Banks, may maintain one Code No. for RTGS and another Code No. for NEFT. Hence, please fill -up both the rows, even if it is the same.

Name and Designation of Signatory:

Seal & Signature of Authorized Person

Name of Firm:

Address: