

TRADE NOTICE NO: 10 DATED: 20.08.2025

AMENDMENT OF PORT PERMIT CHARGES AND REVISION OF MANDATORY DOCUMENTS REQUIRED FOR OBTAINING PORT PERMIT PASSES THROUGH NEW PASS ISSUANCE SYSTEM AT KPL - CORRIGENDUM - I

The Trade is hereby issued the corrigendum to the Trade Notice issued on 23.07.2025 regarding *“Amendment has been made in Port Permit charges for Individual & Vehicle Permit passes (new/renewal) and revision of mandatory documents required for obtaining Port permit passes through New Pass Issuance System at KPL.”*

1. The Port permit charges provided for Sl. No. 2 - Vehicles is for all the Vehicles (including Two Wheelers, Commercial & Non-Commercial Vehicles) except Sl. No. - 3 - Heavy Vehicles - Cargo Handling Equipment & Construction Equipment.
2. The Mandatory document to be uploaded for Sl. No. 1 & 2 (Individual & Driver): Police Verification Certificate for ***long term pass (Monthly and above passes)***. Should be issued within the last six months at the time of applying passes is revised as Police Verification Certificate for ***long term pass (Yearly passes)***. Should be issued within the last six months at the time of applying passes.

In case of Permanent employees of BoT / Captive users, they shall submit a undertaking letter for the permanent employees yearly once instead of Police Verification Certificate for obtaining Port permit passes. The format is attached.

3. The Mandatory document to be uploaded for Sl. No. 5 - Heavy vehicles – Cargo Handling Equipment is revised as below:

Sl. No.	Category	Mandatory documents to be uploaded
5.	Heavy vehicles – Cargo Handling Equipments like Cranes, Hydra Crane, Forklift, Tug Master, Pay Loaders, Container Stacker & etc.	<ol style="list-style-type: none">1. Vehicle Registration Certificate.2. Insurance.3. Fitness Certificate.4. National Vehicle Permit for long term pass (Monthly and above).5. Tax Receipt for long term pass (Monthly and above).6. Pollution under Control certificate (PUC) for long term pass (Monthly and above).7. Certificates (Form I to VIII) required as per Dock workers regulations, 1990.

For any clarifications, please contact the Traffic division at below contact details.

S. No.	Department	Contact Number	e-Mail Id
1.	Traffic division (24x7)	Landline - 044 – 27950044 Common - 73388 94549 / 94443 72827 Duty Officer – 94449 92631	traffic@kplmail.in

Trade / Port users are requested to utilize web based online Pass Issuance System to avoid waiting at Pass Section.


20/08/21
K. Thirumurugan
General Manager (Operations)
for Kamarajar Port Limited

Kamarajar Port Limited

Firm Name :

It is certified that following members are our permanent employees and they may be exempted from Police Verification Certificate for issuing KPL Port Entry Permit.

Name: _____

Designation:

Date:

Seal: